



The Surat People's Co-op. Bank Ltd.

Estd : 1922

DP ID : IN300845

Scheduled Bank

Demat Department : 'Vasudhara', Parsi Sheri, Navapura, Surat - 395 003.
Tel.: (+ 91-0261) 245 8428 / 245 8431 / 245 8436 / 245 8437 e-mail : dp@spcbl.in

CONVERSION REQUEST FORM (For Mutual Fund Units)

Serial No. :

Date : _____

I/We request you to convert the following units represented by Statement of Account (enclosed) issued by the Issuer into my/our account as per the details given below :

Client Id									
Sole/First Holder Name									
Second Holder Name									
Third Holder Name									
Phone No.									
Type of Security	MF Units/Others (please specify)								
Folio Number									

Details of Units :

Free Units

Locked in Units

ISIN	Mutual Fund Name	Unit Description	Quantity	CRN (To be filled in by Participant)

Total No. of pages of Statement of Account : _____

- : સૂચના :-

- (૧) જે મ્યુચ્યુઅલ ફંડ ડિમેટમાં હોય તે જ મ્યુચ્યુઅલ ફંડના યુનિટ ડિમેટ કરવા જમા કરાવવા.
- (૨) સંપૂર્ણ વિગત સાથે ભરેલા CRF ની અસલ સાથે તેની ઝેરોક્ષ/કાર્બન કોપી રજૂ કરવી.
- (૩) HUF ના ડિમેટ ખાતામાં યુનિટ ડિમેટ માટે આપતી વખતે સાથે 'Client Masterlist' ની કોપી અવશ્ય બીડવી.
- (૪) CRF માં ખાતેદારની કાર્બન/ઝેરોક્ષ સહિ માન્ય ગણાશે નહિં.
- (૫) આપની ઝડપી સેવા માટે આપના સરનામા તથા ફોન નંબરમાં ફેરફારની ડિમેટ ખાતામાં ADDRESS CHANGE ફોર્મ ભરી જરૂરી પુરાવા સાથે અવશ્ય નોંધ કરાવશો.
- (૬) આપના ડિમેટ ખાતામાં મ્યુચ્યુઅલ ફંડ યુનિટ જમા થવા અંગેની પૂછપરછ કરવા આવો ત્યારે આ સ્લીપ અવશ્ય સાથે લાવશો.

Details of Units :Free Units Locked in Units

ISIN	Mutual Fund Name	Unit Description	Quantity	CRN (To be filled in by Participant)

Total No. of pages of Statement of Account : _____

Details of Locked-in units (if any) :

ISIN	Lock-in reason	Lock-in release date

(In case the space is found to be insufficient, an annexure containing the said details in the same format may be attached. Please use separate form for free units and locked in units).

Declaration

I/We hereby declare that the above mentioned units are registered in my/our name and are not already dematerialised and no certificates are issued against these units. I/We also hereby declare that the units requested by me/us for conversion into dematerialised form are free from any lien or charge or encumbrance and represent the bonafide units of the Issuer to the best of my/our knowledge and belief.

Holder (S)	Signature(s)
Sole/First Holder	
Second Holder	
Third Holder	

Participant Authorisation

We have received the abovementioned units for conversion into dematerialised form. It is certified that the holders of the securities have beneficiary account with us in the same name(s).

Name of the Official :

Signature :

Participant's Stamp & Date

**The Surat People's Co-op. Bank Ltd.**

Est'd: 1922

DP ID : IN300845

Scheduled Bank

Tel.: (+ 91-0261) 245 8428 / 245 8431 / 245 8436 / 245 8437

e-mail : dp@spcbl.in

Demat Acknowledgement

We hereby acknowledge the receipt of following units requested for conversion into dematerialised form by Mr/Ms/M/s _____ having DP ID _____ and Client ID _____

Mutual Fund Name	Unit Description	Quantity	

Date :

Participant's Stamp & Signature



THE SURAT PEOPLE'S CO OP BANK LTD
(DP ID – IN300845)
"Vasudhara", parsi sheri , navapura, surat,395003

Mob no : 6357463330 , dp@spcbl.in , spcbldp@gmail.com

Mutual fund rematerialized in DEMAT documents :

- **Mutual fund conversion request forms with all holders signatures(per application 2 form).**
- **Self attested pancard aadhar card copy**